

# Room Assignability Code

- Assignable – Occupied: Space that is assigned to and occupied by College Dept, Financial/ Administration or Facilities.
- Assignable – Vacant: Space that is assigned to a College Dept, Financial/Administrative or Facilities Department but is vacant at the time of inventory.
- Non-Assignable – All areas of a building not available for assignment to an occupant or for specific use, but necessary for the general operation of the building.
- Examples:
  1. Circulation -WWW (Codes)
    - Bridges/Tunnels
    - Elevators
    - Escalators
    - Loading Dock
    - Lobby
    - Public Corridor
    - Stairway
  2. Building Service Areas -XXX (Codes)
    - Custodial Supply Closet
    - Janitor Room
    - Public Restroom
    - Trash Room
  3. Mechanical Area – YYY (Codes)
    - Central Utility Plant
    - Fuel Room
    - Shaft
    - Utility/Mechanical Space
  4. Structural Areas – ZZZ (Code)

Structural Area = Gross Area – Net Usable Area  
(We do not use this code)